



Hearing Notification Guidelines

31-32 Days Prior

WEBSITE UPDATE

Meeting information added to the project webpage.

25-30 Days Prior

NOTIFY PUBLIC OFFICIALS BY EMAIL*

- Elected and appointed officials
- Any interested agencies, groups, or individuals

25-27 Days Prior

NOTIFY PROPERTY OWNERS BY MAIL

- Property owners/tenants within the study area **
- Other property owners/tenants/business owners who could potentially be affected by the proposed improvements

21-23 Days Prior

TECHNICAL DOCUMENTS ON DISPLAY **

Project technical reports go on display at a local, public location (like a public library) and at a secondary location (typically an FDOT office) for public viewing. They are also usually posted on the project webpage.

19-21 Days Prior

ONLINE PUBLIC NOTICE POSTED **

Public notice posted on FDOT's public meetings website.

15-30 Days Prior

LEGAL AD 1 POSTED **

Legal ad published in a local newspaper of general circulation.

7-12 Days Prior

LEGAL AD 2 POSTED **

Second legal ad published in the same newspaper.

7-10 Days Prior

ADDITIONAL PUBLIC NOTICES POSTED **

Public notice posted in the Florida Administrative Register (FAR) (www.flrules.org) and press release sent to local media.



Scan Code for
Project
Webpage



Scan Code for
Project Meeting
Registration



Scan Code
for FAR

Public Hearing

* PD&E Manual Requirement

** Required by Federal Law or State Statute